

Notes of the Bethel Town Hall Restoration Committee

August 26, 2010, 7:00 PM

Bethel Library

In Attendance: Neal Fox, Chris Masters, Janet Burnham, Geneva Gaiko, Susie Fedak, Rick Benson, Joe & Carol DeFreitas, Kevin Flynn, Mary Floyd, Nick & Heidi Nikolaidis.

Neal called the meeting to order at 7:04 PM.

Neal reported that the additional items that the town submitted to E. F. Wall would amount to \$1,900. These would have included picture hanging rails in the Conference Room and Bethel Historical Society area, plus chair rails in the Conference Room. The Committee decided that we could probably do it ourselves for a lot less money, especially where some carpenters in Bethel had previously offered to donate their time and the Town would supply the materials.

Neal asked Mary if she had spoken to Keith Bush about a piano and Mary said that she would talk to him.

Janet has an upright piano in good condition that she would be willing to sell for \$1,000. Neal felt that was a viable option if someone doesn't donate a piano before the opening in October. Carol suggested that perhaps someone could contact Dick Ellis to see if he knows of anyone who would be interested in donating a piano to the Town Hall.

Gail Osha is very enthusiastic about the entertainment segment of the Town Hall opening celebration and said that she would be happy to supply a good portion of the entertainment and will come up with a proposed list of additional performers. Some of the other names mentioned were Spencer Lewis, Beau Thayer and the Pea Pickers. It was noted however, that Bob Dean will be away at the time of the opening. Keith Bush has offered to play for 2-3 hours that day and Mary felt that would provide a nice atmosphere for the Silent Auction.

\$13,950 has been donated by G. W. Plastics for the purchase of much needed tables and chairs. We were all VERY happy to hear that news! Janet and Rick have talked to Randolph National Bank and are waiting for an answer from their Board for a donation from them.

Neal passed out a proposal for Rental Provisions. Susie wanted to know exactly how many people, by Fire Code, could the Hall support for a function requiring tables and chairs. Heidi thought that we would have to consult the Fire Marshall and have him figure out how many Round Tables, seating 8 each, the Hall could safely accommodate.

It was noted that for weddings especially, space would have to be made for a dance floor and where would the band or DJ be located? In the balcony or on stage? Space provision would also have to be made for functions that would set up a Buffet Table rather than having servers. Considerable verbal exchange was made regarding just how much should the per diem charge be and how much should be charged for an hourly rate. The general consensus was the \$250/per diem as listed in the Proposal with a 4 hour minimum Hall rental of \$100. \$25/hour would be charged after the 4 hour minimum. These prices would also include the use of the tables and chairs and kitchen. It was noted that many hall rentals require additional monies for tables and chairs. Chairs and tables must be returned to their storage areas after use by the renter and the Hall must be returned to the condition it was in prior to rental. There will be a required \$250 Damage Deposit that would be returned after the Hall has been inspected for damage and cleanliness. From Oct. 1st to May 1st there will be a \$35/per diem Heating Surcharge. These figures will stand for a year; to be reviewed in six months. A \$40/event Custodial Services (optional) was not decided upon as we would have to have someone on-call who would perform this service.

The Select Board will have the authority to waive or adjust fees, if and when appropriate.

It was decided that a 2 hour minimum be set for the Conference Room & Kitchenette at \$25/hour and a full day would be \$250 subject to the same provisions as the Hall.

Susie was wondering what charges, if any, would there be for a local artists Art Show. She will make inquiries as to what Chandler's policy is regarding Art Shows. It was decided that if paintings were sold from an Art Show at the Town Hall, there would be a commission to be decided upon pending what Chandler does under similar circumstances. We would like to stay in line with local practices in this area.

Nick has put together prices for the kitchen equipment which will be submitted to Del Cloud. Nick did encounter some difficulties in locating Made in America appliances. Neal noted that as long as we make a concerted effort to find Made in America products and are unable to do so for what we require, then we can buy imported. Apparently there has been considerable difficulty in locating Made in America products by others attempting to comply with Federal regulations on federally funded projects. Nick will order 15 Round tables and 15 6' tables from Bethel Mills as they have given him the best price locally.

Magee Office Plus has the two chair samples that we had picked out at our last meeting 2 weeks ago, and a time of 10:00 AM, Monday, August 30th, has been set to meet at Magee's to make our selection.

The next Bethel Town Hall Committee meetings have been set for September 16th & September 30th, 2010, 7:00 PM, at the Library, unless otherwise notified.

The meeting was adjourned by Neal at 8:40 PM.